

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey

June 18, 2013

The Pledge of Allegiance was recited.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2013 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Robert Schiffer
	Peter Triolo	Maryalice Thomas
	Timothy Thomas	
	William Sullivan	
Excused:	Brian McCourt	

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer. . .

Approve the minutes of the following regularly scheduled public meetings:

May 7, 2013

Roll Call: 7(Yes) Canellas, Formicola, Schiffer, Dr. Thomas, Mr. Thomas, Criscenzo, Sullivan)
1 Abstain (Triolo)

Motion – Dr. Thomas, seconded – Mr. Schiffer . . .

May 28, 2013

Roll Call: 7(Yes) Formicola, Schiffer, Dr. Thomas, Mr. Thomas, Triolo, Criscenzo, Sullivan)
1(Abstain) Canellas

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

The following events are scheduled:

6th Grade Promotion will be on June 20, 2013.

High School Graduation is on June 21, 2013.

SUPERINTENDENT'S REPORT

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

1. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 0424208 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Open to the Public:

To discuss action items on the Agenda.

No one chose to speak.

Board resolutions related to hiring for the 2012-2013 **and 2013-2014** school years will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

+1. **Accept, with regret, the resignation of Brian Ersalesi as an English, Media and Theatre Arts teacher in the high school, effective June 30, 2013 (support material attached).**

Mr. Ersalesi thanked the Board (past and present) for all their support over the years.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

- +2. Accept the resignation of Matthew Arroyo as a Social Studies teacher at the high school, effective June 30, 2013 (support material attached).**
- +3. Accept the resignation of Tara Tashjian as a Guidance Counselor at the high school, effective June 30, 2013 (support material attached).**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- 4. Approve the summer hours for Carole Treta, Technology Coordinator, for up to 60 additional hours.
- 5. Approve the summer hours for Diane Rebholz, clerk/secretary for the Midland Park Continuing Education program, for up to 80 additional hours (support material attached).
- 6. Approve the summer hours for Jo Ann Francolino, bookkeeper for the Midland Park Continuing Education program, for up to 120 additional hours (support material attached).
- 7. Approve the summer hours for the following secretaries, for up to 20 additional days each:

Carol Berninger, Godwin Secretary to the Principal
Michele Callesano, Highland Secretary to the Principal
Marie Pantina, High School Guidance Secretary
Barbara Rasmussen, High School Secretary to the Principal
Carol Weaver, High School Secretary to the Assistant Principal
- 8. Approve the summer hours for the following Certified School Nurses to review student records to ensure that required immunizations are complete prior to the start of school. They will each work for two additional days, not to exceed 15 hours, and will be paid as per Schedule D of the MPEA contract:

Karen Corcoran
Maxine Lynch
Anna Parke
- 9. Approve the summer hours for Karen Corcoran, Certified School Nurse, to provide services for the physical examinations for the athletic teams for five additional days.
- 10. Approve the appointment of Lisa McNerney as a substitute Athletic Trainer for the 2013- 2014 preseason and school year. She will be paid at the approved rate (pending completion of negotiations).
- 11. Approve the appointment of Teresa Wecht as the Option II Coordinator at the high school for the 2013-2014 school year. She will be paid a stipend of \$1,416.55.
- 12. Approve the appointment of Joyce Gomez, as Coordinator of the After Care program, sponsored by Midland Park Continuing Education, effective September 1, 2013 through June 30, 2014 (support material attached).

13. Approve the appointment of Lori Ranges as a substitute for the After School Child Care program on an as needed basis, effective September 1, 2013 through June 30, 2014 (support material attached).
14. Approve the following personnel for the After School Child Care program, effective September 1, 2013 through June 30, 2014 (support material attached):

Jean Clarke	After Care Homework Aide
Suzanne Esposito	After Care
15. Approve the appointment of Lynn Johnston as Coordinator of the Before School Child Care program, Midland Park Continuing Education, effective September 1, 2013 through June 30, 2014 (support material attached).
16. Approve the appointment of Brian DeCarlo as a substitute for the After School Child Care program, on an as needed basis, effective September 1, 2013 through June 30, 2014 (support material attached).

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

- +17. **Approve the appointment of Jenna Simon as a Guidance Counselor at the high school. She will be placed on MA Step 1 of the MPEA salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.**
18. Approve the summer hours for following Guidance Counselors at the high school, for up to 12 additional hours:

Stacie Millman	
Jenna Simon	
19. Approve the appointment for each of the following HIB positions for the 2013-2014 school year (stipend amounts pending completion of negotiations):

Craig Rush	Anti Bullying Coordinator for the District
Stacie Millman	Anti Bullying Specialist Grades 10-12
Jenna Simon	Anti Bullying Specialist Grades 7-9
Kelly Scala	Elementary School Anti Bullying Specialist

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

- +20. **Accept the resignation of Conor McGlade as a part-time Custodian at the Godwin School, effective June 28, 2013 (support material attached).**
- +21. **Rescind Motion A.18 of the May 28, 2013 Board Agenda approving the appointment of Johanna Pittenger as a School Social Worker for the district.**

- +22. **Approve the appointment of Christina DiPalma as a Social Worker for the district. She will be placed on MA Step 2 of the MPEA salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.**
- +23. **Approve the appointment of Erin Welch as a special education teacher in the Godwin School. She will be placed on BA Step 1 of the MPEA salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.**
- +24. **Approve the appointment of Susan Wild as the 4th grade maternity leave replacement for Paula Didyk. She will be placed on BA Step 1 of the MPEA salary guide (salary to be determined pending the completion of negotiations), effective September 1, 2013 through June 30, 2014.**
- +25. **Approve the appointment of the following Aides for the After School Child Care program, effective September 6, 2013 through June 30, 2014 (support material attached):**

**Joel Clark
Emily Grzeskowiak
Kaytlynn Knyfd
Matthew Norton
Joseph Papapietro
Steven Ramos**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Triolo . . .

- S-26. Approve the appointment of Ana Alvarez as a Substitute Bus Aide. She will be paid at the approved rate of \$12.30 per hour, effective July 1, 2013-August 30, 2013.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Ms. Criscenzo . . .

- S-27. Approve the appointment of Scott Menken as a Substitute Bus Aide. He will be paid at the approved rate of \$12.30 per hour, effective July 1, 2013-August 30, 2013.

Roll Call: All Yes

B. Finance Committee – (R. Schiffer, Chairperson)

APPENDIX

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2013, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:
 - a. May 2013 Continuing Education claims in the amount of \$92,775.47.
 - b. May 2013 cafeteria claims in the amount of \$52,689.15.
 - c. June 2013 claims in the amount of \$201,681.22.
3. Approve the first June 2013 payroll in the amount of \$618,030.83.
4. Approve the May 2013 direct pays in the amount of \$320,797.35.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

5. Approve the financial reports of the Board Secretary, according to prescribed accounting procedures, for the period May 1-31, 2013, which are attached as an appendix. B-5
6. Approve the transfers between accounts for the period May 1–31, 2013, which are attached as an appendix. B-6

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

7. Approve the resolution for the transfer of the current year surplus to the Capital Reserve Account, which is attached as an appendix: B-7
8. Approve the following transfers and items to be purchased:

From: 11-000-213-330-03-27 Other Prof. Svcs.-Health Services	\$ 2,534.00
To: 12-000-213-732-00-00 Equipment-Health Services	\$ 2,534.00
To purchase:	

Vision Screening Machine for Godwin School	\$ 2,534.00
--	-------------

From: 11-000-240-104-00-00 Sal. Schl. Admin. Stipends	\$15,000.00
To: 11-000-266-390-00-00 Security-Other Prof. Svcs.	\$15,000.00
To purchase:	

Purchase of additional security cameras – district wide	\$15,000.00
---	-------------

From: 11-000-223-390-00-60 Purch. Prof. Svcs. Inst. Training	\$ 6,000.00
To: 12-000-252-730-00-35 Equipt. Tech. Svcs.	\$ 6,000.00
To purchase:	

Purchase of Replacement Server	\$ 6,000.00
--------------------------------	-------------

From: 11-000-223-390-00-60 Purch. Prof. Svcs. Inst. Training	\$22,000.00
11-000-240-104-00-00 Sal. Schl. Admin. Stipends	\$ 3,275.00
11-000-240-600-03-23 Supplies – Schl. Admin. HS	\$12,000.00
11-000-240-590-03-23 Misc. Purch. Svcs. Admin. HS	\$ 8,000.00

11-000-219-320-04-40	Prof. Ed. Svcs. CST	\$34,315.00
11-000-219-104-04-40	Sal. CST	\$ 5,860.00
To: 12-000-261-732-03-52	Equipment HS	\$85,450.00
To purchase:		
1-20	PC COW	
1-20	MAC COW	
1-10	MAC COW	
1	replacement MAC PRO	\$85,450.00
From: 11-000-219-104-04-40	Sal. CST	\$10,000.00
11-000-219-320-91-40	Prof. Ed. Svcs. Reg I	\$ 5,500.00
11-000-230-331-91-65	Legal Svcs.	\$ 5,900.00
To: 12-000-261-732-01-24	Equipment Godwin	\$21,400.00
To purchase:		
1—20	PC COW	\$21,400.00

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

+9. Approve the sale of the Toro Workman through Gov Deals, online governmental surplus auction site.

+10. Approve the sale of the Toro Mower to the highest bidder, D & G Landscaping, Inc., for a sum of \$1,200.00.

+11. Approve the purchase of the following items through the Middlesex Regional Educational Services Commission Cooperative Purchasing System:

CO-OP #65MCESCCPS, Bid # MRESC 12/13 – 68

30 Passenger Bus	\$54,534.35
-------------------------	--------------------

24 Passenger Wheelchair Bus	\$59,705.60
------------------------------------	--------------------

+12. Approve the purchase of the following items through the Bergen County Cooperative Purchasing System:

CO-OP #CK04, Bid #12-24

John Deere XUV 825i with Hard Sided Cab and V Plow	\$23,294.25
---	--------------------

John Deere 4320 Compact Utility Tractor with Loader, Backhoe & Pallet Fork	\$54,062.44
---	--------------------

+13. Approve the following transfer for the purchase of a John Deere 4320 Compact Utility Tractor:

From: 11-000-262-622-03-00 Energy – electric HS

To: 12-000-261-732-00-52 Equip. Maintenance	\$15,452.03
--	--------------------

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- +14. Approve the list of scholarships for the 2012-13 school year, which is attached as an appendix. B-14**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Triolo . . .

- +15. Approve the Bergen County Special Services contract for services required under Chapter 192 and 193 of the Laws of 1977 for the 2013-2014 school year, pursuant to N.J.S.A. 18A 467A-7 (support material attached).**

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

- +16. Approve the agreement between Bryant, Gemza, Keenoy & Kozlik, LLP and the Midland Park Board of Education, effective July 1, 2013 through June 30, 2014, which is attached as an appendix. B-16**

- +17. Approve OnScene Technologies, Inc. “Share With 911” to provide emergency management support services to the district, effective September 1, 2013 through June 30, 2014 at a cost of \$6,150.00.**

Mr. Canellas asked if this has been used in an actual event. Dr. Cirasella replied – not yet.

- +18. Approve the Bergen County Technical Schools Educational Enterprises proposal for the Transition Program for the 2013-2014 school year at the high school in the amount of \$24,695.00.**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- +19. Approve the decommissioning of the following high school weight room equipment:**

Air Bikes-#1938, #1939, and 1 additional without a number

Vision Fitness Bikes E3000- #1949, #1951

Schwinn Bike- # 1950

Peck Deck- # 1948

Cybex Cable Crossover Machine- #1952

Turbo-Tru Squat Machine- No # available

Leg Curl Machine- #1943

Cadex Smith Machine- #1946

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

- S-20. Approve the awarding of contracts for partial roof replacements at Godwin School and the Midland Park Jr./ Sr. High School, which is attached as an appendix. B-17**

Roll Call: All Yes

Mr. Schiffer reported that an RFP for the Energy Savings Incentive Program was received from one company. They estimate \$1.5 million in projects, but the company has to conduct an audit. This will not be any cost to the Board. The savings in energy will pay back the projects done over a 15 year period.

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

To approve the following block motion:

1. Approve the date of August 12, 2013 for fall sports to begin, in order to comply with the new State mandated heat acclimatization period for athletes.
2. Approve the proposed overnight summer football camp at Timberlake West in Roscoe, NY from August 25 – 30, 2013.

Mr. Sullivan asked is it our coaches? Ms. Criscenzo replied – yes.

3. Approve the membership resolution in the New Jersey Interscholastic Athletic Association for the 2013-2014 school year (support material attached).

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

4. Approve the following staff member requesting workshop attendance (support material attached):

Name	Workshop	Location	Cost	Date
Karen Corcoran	School Health Challenges: Preparing for the Unexpected	Somerset, NJ	\$255.07	Oct. 16, 2013
Danielle Bache	NJPSA Fall Conference	Long Branch, NJ	\$268.40	Oct. 17, 18, 2013

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

To approve the following block motion:

- +5. Approve the recommendation of the Interim Director of Special Services for the placement of one elementary school special education student in the extended school year at the Windsor Learning Center, Pompton Lakes, NJ, from July 8, 2013 through August 16, 2013.**
- +6. Approve the recommendation of the Interim Director of Special Services for the placement of one elementary school special education student in the extended school year at Benway School, Wayne, NJ, from July 8, 2013 through August 16, 2013.**

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

- +7. **Approve the submission of the revised Midland Park School District Technology Plan 2013 - 2016 to the State Department of Education.**

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

- +8. **Approve the Summer Elementary School and High School Reading lists (support material available).**

- +9. **Approve the list of summer curriculum writing, which is attached as an appendix. C-9**

- +10. **Approve the list of high school textbooks to be decommissioned, which is attached as an appendix. C-10**

Roll Call: All Yes

- D. Policy Committee – (T. Thomas, Chairperson)

No report.

- E. Legislative Committee – (J. Canellas, Chairperson)

The following items were discussed:

The Senate Education Committee released a bill last week that would require school boards to have a policy regarding social media interactions between staff and students. The bill, S-1458 would require school districts to adopt a written policy concerning electronic communications between school employees and the district's students. The policy must include provisions designed to prevent improper communications between school employees and students conducted via email, cell phones, social networking websites and other social media.

Assemblyman Patrick Diegnan, Chairman of Assembly Education Committee, held a discussion Monday on A-4177, a bill to revise New Jersey's 18-year old charter school law.

The measure would modify aspects of the charter school program, including approval, monitoring and evaluation of charter schools. One main provision would be to establish a charter school review board under the New Jersey Department of Education. The review board would make recommendations to the education commissioner regarding approvals of charter school applications, although the commissioner retains final approval of new charters.

The Assembly committee only had the bill up for discussion. The committee would still need to vote to release the bill before it could be voted on by the full Assembly.

The Senate Education Committee has advanced a bill that would decrease the long lag time between the deadline for school board candidates to submit their nominating petition and the November election.

A bill, S-2086, as amended, would change the filing deadline for candidates in November school board elections from the primary election to no later than 4:00 p.m. of the last Monday in July.

The amendments to S-2086 would establish a procedure for boards to follow if a vacancy occurs between the candidacy filing deadline and the November election. The proposed amendments to S-2086 also address the issue of notice to the board of education if the municipality elects to move the date of the school election.

The bill, sponsored by Senator Jim Whelan, is now poised for a vote by the full Senate.

F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

Motion – Mr. Formicola, seconded – Mr. Schiffer . . .

+1. **Approve Midland Park’s School Bus Emergency Evacuation Drill Reports on the following dates and locations (support material attached):**

6/3/2013 at 7:45 a.m.at MPHS, Midland Park, NJ

6/4/2013 at 8:45 a.m.at Children’s Therapy Center, Midland Park, NJ

6/4/2013 at 8:45 a.m. at Windsor Learning Center, Midland Park, NJ

6/5/2013 at 7:55 a.m. at Franklin Avenue Middle School, Franklin Lakes, NJ

Roll Call: All Yes

G. Negotiations Committee - (B. McCourt, Chairperson)

Mr. Sullivan reported that there was a meeting with the Association last week and another will be scheduled shortly.

H. Public Relations Committee – (P. Triolo, Chairperson)

A meeting will be scheduled shortly.

I. Personnel Committee – (M. Thomas, Chairperson)

Motion – Mr. Formicola, seconded – Mr. Schiffer . . .

1+1. **Approve the following revised job description, which is attached as an appendix:**

Coaches

I-1

Roll Call: All Yes

J. Liaison Committee

High School PTA - (S. Criscenzo)

No Report.

Elementary School PTA- (P.Triolo)

No Report.

Booster Club – (T. Thomas)

Hall of Fame Committee meeting is scheduled for June 19, 2013.

Performing Arts Parents – (J. Canellas)

New slate of officers elected to the Executive Board for the upcoming year.

Special Education – (W. Sullivan)

No Report.

Education Foundation – (M. Thomas)

No Report.

Board of Recreation – (B. McCourt)

No Report.

Continuing Education Program – (R. Schiffer)

The brochures for summer have been sent out.

Student Representative to the Board – (K. Peterson)

The following items were commented on:

June 12 – Undergrad & Sports Awards

End of year excitement is quite high.

Borough Town Council – (W. Sullivan & S. Criscenzo)

The following items were reported on:

At the meeting of June 25th the Council approved Kathy LaMonte as their full time recreation coordinator.

Also, they would like to consider an additional lightening detection device.

K. Old Business

There is nothing to discuss at this time.

L. New Business

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

1. To go into closed session after the meeting of June 18, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Triolo . . .

2. To go into closed session before the meeting of July 23, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

ADDITIONAL BOARD ITEMS

None at this time.

OLD BUSINESS

Nothing to discuss at this time.

NEW BUSINESS

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

To go into closed session after the meeting of June 18, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Triolo . . .

To go into closed session before the meeting of July 23, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Open to the Public

Mr. Sullivan invited the public to address the Board.

Ms. Elaine Seals commented that she was glad to see transfer of dollars for COWS & the ESIP program. The Board needs to get this information out to the public. She also questioned if negotiations will be resolved before school starts. Mr. Sullivan responded that he is unable to comment at this point.

Ms. Dumas questioned as you search for a replacement for Mr. Ersalesi would you consider looking into TV Trades. Dr. Cirasella responded that first and foremost we are looking for teaching credentials. We will place an advertisement, but would be happy to review what you are recommending if you send the information.

Ms. Fantulin questioned if there would be a replacement for AP US History. Dr. Cirasella answered yes. She also asked if the security cameras were additions. Ms. Garvey replied yes.

Ms. Fantulin asked for clarification on the ESIP Program. Mr. Schiffer replied Honeywell (bidder) will assess what needs to be replaced and what will cause savings toward a pay back. She also asked about the State grant program and if any projects would be submitted.

Mr. Schiffer replied that our projects were already being submitted by our architect.

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary